

**K-5 STEM at Boren PTA**  
Meeting Minutes - DRAFT  
May 13, 2014, 6:30-8:00pm in the Boren Library

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**I. MEETING CALLED TO ORDER at 6:38pm with 30 attendees**

**II. EXECUTIVE COMMITTEE REPORTS**

- a. President (Robin Graham)
  - Introduced Denise Lawless, our principal intern. Her focus is on the upcoming safety meeting, emergency supply container, looking into a paid crossing guard.
  - Arbor Heights co-housing update – what we do know:
    - We will share a library, cafeteria, playground and entrance
    - AH office will be in the current PTA room
    - AH start and end times will be about an hour earlier than ours
  - Principal Transition: PTA Execs met with Ben Ostrom last week. While his official start isn't until July, he has been spending time getting up to speed on what's happening at STEM. His priorities are staffing for next year, and safety and facilities as they relate to the AH co-location.
- b. Vice President (Wendy Warborg)
  - 2014-15 committee positions: Please consider joining one of next year's committees! Contact Wendy with your areas of interest.
  - 2014-15 Officers: Two of this year's execs will remain (Wendy becomes 2014-15 President, Kathleen stays on BLT for one more year). Open positions include VP, Secretary, Treasurer and the other BLT position. Anne and Lisa are willing to stay in Treasurer and Secretary positions for another year, but Anne would like to have someone shadow her and commit to doing the role in 2015-16. We have been using Washington PTA job descriptions as our guide. Please let Wendy know if you are interested in one of the open positions.
- c. Treasurer (Anne Higuera)
  - Still finalizing auction results, but we grossed an estimated \$51,000 with expenses at about \$15,000.
  - We currently have \$91,000 in bank. We started year with \$23,000 and will be ending the year with \$40-50K in income from this year (update provided at the June meeting). Note that this reflects PBL kits that weren't utilized this year but are expected to be used next year, and Arts Impact funding for next year.
  - The June PTA meeting will include budget approval.
- d. Secretary (Lisa Dawson)
  - Membership drive for 2014-15 will begin on July 1. Incoming families can sign up for non-paying memberships via the website or send info to [secretary@k5stempta.org](mailto:secretary@k5stempta.org) to be included on PTA communications between now and then.
  - We have awesome STEM stickers for PTA members! They will be available at June meeting and also with 2014-15 memberships.
- e. BLT (Kathleen Voss, Lily Pierson)
  - Curriculum and staffing update: We currently have a half-time librarian designated for our school, but Ben Ostrom worked with the AH principal to expand the position to include a half-time reading specialist (same person) for both schools. AH will continue to have their own half-time librarian. This is a great example of how the co-location can benefit both schools.
  - Teacher hiring is under way!
  - AH co-location will also allow us to take participate in the SW Strings program at no charge next year.

- There was a question about second playground for older kids, Robin is working with staff on long-term funding but it's a long process (up to two years). Staff is looking at some alternatives to current recess activities.
- PBL grants are ongoing and will continue into next year.

### III. COMMITTEE & COORDINATOR REPORTS

- Development / Fundraising (Heidi Alessi, Chair)
  - Direct Give this year raised close to \$50K for PBL kits; Auction grossed about \$51K.
  - We will have the same big fundraising events next year. Heidi will focus her energies on corporate sponsorships.
- 2014-15 School Pictures (Mercedes Diggs)
  - Yuen Lui will be the photographer for 2014-15. There will be non-uniform Spring portraits in addition to our annual Fall school portraits.
- Library (Helen Green, Coordinator)
  - Book Fair results: Over \$7000 was raised which means \$5K in Scholastic dollars to purchase new books.
  - Library: Meeting this week with STEM/AH Librarian and someone from SPS to discuss sharing library space during co-location.
- Advocacy – Federal/State/Legal Policy (Grace Bennett, Chair)
  - WSPTA End of Session report. We need someone for this position next year.
- Volunteers (Christine Southam, Coordinator)
  - Need volunteers for STEM Olympics (May 27-28) and Field Day (June 13)
- Uniform Closet (Debbie Sarsidi Ross & Mercedes Diggs, Coordinators)
  - Check the lost and found – lots of clothes looking for their owners.
  - Thank you for your continued donations to the uniform closet.
- Communications (Wendy Warborg for Susie Jarrett, Coordinator)
  - We made good progress with communications this year, but there is still room for improvement. Thinking of going with a weekly bulletin (a la Tuesday Newsday) but need a volunteer to coordinate it. Also need a calendar person, especially since sharing space with Arbor Heights will limit our use of the building after hours.
- Arts Committee (Alison Li & Audrey Querns, Coordinators)
  - Art Walk on May 22<sup>nd</sup> from 6:30-7:30pm

### IV. NEW BUSINESS, QUESTIONS, COMMENTS

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### V. ANNOUNCEMENTS

- Spirit Wear Day: May 30
- Games Night on June 4
- Upcoming meetings: June 10 – Officer elections, budget, and PTA Appreciation!

**Meeting adjourned at 7:30pm**

Respectfully submitted by Lisa Dawson, PTA Secretary